



MINISTÉRIO DOS NEGÓCIOS ESTRANGEIROS
DIREÇÃO-GERAL DOS ASSUNTOS CONSULARES E DAS COMUNIDADES PORTUGUESAS
DIREÇÃO DE SERVIÇOS DE VISTOS E CIRCULÇÃO DE PESSOAS

WEB SUMMIT BULLETIN

VISA

The VISA requirement to cross the external borders of the SCHENGEN area it is one of the most important procedural steps for all those participants in the next Web Summit that are obliged to apply for a SCHENGEN VISA. It is advisable to initiate the related procedures as soon as possible and, at least, 3 months prior to the Meeting.

Disclaimer: the information provided through this bulletin constitutes preliminary information aimed at clarifying from the outset the specific situation of any given participant, but it is recommended that any doubt (notably about requirements and procedures) is directly clarified with the competent authorities (embassies). The following information translates the basic legal requirements currently in force and provides also some insight on planned future changes that may affect participants in the Meeting. These are additional reasons to properly consult the competent authorities.

The standard deadline for a decision on a visa application is 15 days. The decision can be postpone by 30 or even 60 days in cases the authorities deem necessary to proceed to further investigations to be able to adopt a final decision. A Member State may require the central authorities of other Member States to consult its central authorities during the examination of applications lodged by nationals of specific third countries or specific categories of such nationals.

BASIC INFORMATION ON VISAS

Citizens of the following nationalities are exempted from holding a visa when crossing the external borders of the SCHENGEN area:

ALBANIA¹
ANDORRA
ANTIGUA AND BARBUDA
ARGENTINA
AUSTRALIA
BAHAMAS
BARBADOS
BOSNIA AND HERZEGOVINA¹
BRAZIL
BRUNEI DARUSSALAM
CANADA
CHILE
COLOMBIA
COSTA RICA
DOMINICA
EL SALVADOR
FORMER YUGOSLAV REPUBLIC OF MACEDONIA¹

GRENADA
GUATEMALA
HOLY SEE (VATICAN CITY STATE)

¹ The visa exemption applies only to holders of biometric passports.



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HONDURAS
ISRAEL
JAPAN
MALAYSIA
MAURITIUS
MEXICO
MOLDOVA¹
MONACO
MONTENEGRO¹
NEW ZEALAND
NICARAGUA
PALAU
PANAMA
PARAGUAY
SAMOA
SAN MARINO
SEYCHELLES
SERBIA¹
SINGAPORE
SOUTH KOREA
ST KITTS AND NEVIS
ST LUCIA
ST VINCENT AND THE GRENADINES
TIMOR-LESTE
TONGA
TRINIDAD AND TOBAGO
UNITED ARAB EMIRATES
UNITED STATES OF AMERICA
URUGUAY
VANUATU
VENEZUELA

2. Special Administrative Regions of the People's Republic of China

HONG KONG S.A.R.²
MACAO S.A.R.³

3. British citizens who are not nationals of the United Kingdom of Great Britain and Northern Ireland for the purposes of Union law:

British nationals (Overseas)
British overseas territories citizens (BOTC)
British overseas citizens (BOC)
British protected persons (BPP)
British subjects (BS)⁷.

4. Entities and territorial authorities not recognised as States by at least one Member State

TAIWAN

Citizens of the following nationalities must be in possession of a visa when crossing the external borders of the SCHENGEN area:

AFGHANISTAN
ALGERIA

² The visa exemption applies only to holders of a "Hong Kong Special Administrative Region" passport.

³ The visa exemption applies only to holders of a "Região Administrativa Especial de Macau" passport.



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ANGOLA
ARMENIA
AZERBAIJAN
BAHRAIN
BANGLADESH
BELARUS
BELIZE
BENIN
BHUTAN
BOLIVIA
BOTSWANA
BURKINA FASO
BURMA/MYANMAR
BURUNDI
CAMBODIA
CAMEROON
CAPE VERDE
CENTRAL AFRICAN REPUBLIC
CHAD
CHINA
COMOROS
CONGO
COTE D'IVOIRE
CUBA
DEMOCRATIC REPUBLIC OF CONGO
DJIBOUTI
DOMINICAN REPUBLIC
ECUADOR
EGYPT
EQUATORIAL GUINEA
ERITREA
ETHIOPIA
FIJI
GABON
GAMBIA
GEORGIA
GHANA
GUINEA
GUINEA-BISSAU
GUYANA
HAITI
INDIA
INDONESIA
IRAN
IRAQ
JAMAICA
JORDAN
KAZAKHSTAN
KENYA
KIRIBATI
KUWAIT
KYRGYZSTAN
LAOS
LEBANON
LESOTHO
LIBERIA
LIBYA
MADAGASCAR
MALAWI
MALDIVES
MALI
MARSHALL ISLANDS
MAURITANIA
MICRONESIA
MONGOLIA
MOROCCO
MOZAMBIQUE
NAMIBIA
NAURU
NEPAL



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NIGER
NIGERIA
NORTH KOREA
OMAN
PAKISTAN
PAPUA NEW GUINEA
PERU
PHILIPPINES
QATAR
RUSSIA
RWANDA
SAO TOME AND PRINCIPE
SAUDI ARABIA
SENEGAL
SIERRA LEONE
SOLOMON ISLANDS
SOMALIA
SOUTH AFRICA
SOUTH SUDAN
SRI LANKA
SUDAN
SURINAME
SWAZILAND
SYRIA
TAJIKISTAN
TANZANIA
THAILAND
TOGO
TUNISIA
TURKEY
TURKMENISTAN
TUVALU
UGANDA
UKRAINE
UZBEKISTAN
VIETNAM
YEMEN
ZAMBIA
ZIMBABWE

In principle, all these citizens need to apply for a SCHENGEN VISA (unless they still hold a valid SCHENGEN VISA at the time of the meeting).

TRAVEL DOCUMENTS

Holders of diplomatic/service/special passport should consult the Portuguese Embassy/Consular Post in order to verify if a visa is required. The Visa Department could also inform the Web Summit on this subject, through the focal point mentioned below.

PORTUGUESE DIPLOMATIC REPRESENTATIONS

All the participants applying for a SCHENGEN VISA should address the Portuguese Embassy/Consular Post located in the country of their residence, unless there is no Portuguese Embassy/Consular Post in that country. The list of countries where Portugal has no diplomatic representation can be found at: http://www.secomunidades.pt/vistos/index.php?option=com_content&view=article&id=175&Itemid=151&lang=en

In countries where there is no Portuguese Embassy/Consular Post, the applicant must apply to a Embassy of another Schengen country which can issue the Visa in representation of Portugal. In these cases Portuguese authorities don't have control over the procedure or the



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decision on the Visa adopted by the Schengen country representing Portugal. However, Portuguese authorities can draw the attention to the authorities of the said country that it is foreseeable that a certain number of applicants will address their services to apply for a Visa to participate in the Web Summit.

PROCEDURES

The applicant shall appear in person and all original documents shall be presented, as well as a copy. The Visa request instruction should justify the objective and conditions of stay.

If necessary, an interview with the mandatory presence of the visa applicant can be appointed by the Consular Post.

The admissibility of the application does NOT imply the visa concession. A Visa refusal does not result in the reimbursement of the visa fee paid.

To obtain a SCHENGEN VISA the following documents must be provided and duly signed:

- Signed and filled in Application Form;
- One passport photograph;
- Invitation from the Web Summit to participate in the meeting; proof of registration as a participant on the Web Summit;
- Authentic, valid and recognised travel document (usually, the passport) for more than 3 months beyond the foreseen exit date – photocopy of the passport and previous visas;
- Proof of “regular situation” (residence on the country where the application is made) in case of being a citizen from a country other than the one where the visa is solicited;
- Reservation of inbound and outbound flight;
- Travel Medical Insurance (minimum coverage of 30.000 Euros to cover any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital care or death, during the stay(s) on the territory of the Member States);
- Hotel reservation-booking;

This is the standard list of documents required to apply for a Visa. However in respect of certain countries there are specific lists of document which could slightly vary from the standard. For this reason it is important to get in touch with the embassy before applying for the visa or consult its *web site*.

Other relevant information can be found at <http://www.secomunidades.pt/vistos>.